DUAL ENROLLMENT

1. Dual Enrollment Authorized

a. The parent or legal guardian of a student of school age who is enrolled in a nonpublic school or public charter school and who resides within the District may request that the student participate in District courses, programs, or activities through dual enrollment in accordance with Idaho Code § 33-203.

b. Participation is subject to District eligibility requirements, scheduling, and program capacity.

c. Dual enrollment is part-time participation and does not establish full-time enrollment in the District.

2. Admission

a. The parent or legal guardian of any nonpublic or charter school student wishing to enroll their child in any academic course or nonacademic activity of the District must register the student in accordance with District enrollment policy and procedures. These registration requirements apply even when a student is requesting dual enrollment status only for participation in a nonacademic activity (including interscholastic athletics). The parent or guardian may be required to provide the following information to the extent necessary to determine eligibility, placement, or participation:

   i. Birth certificate;

   ii. Evidence of residency within the District, as outlined in Board Policy 3006 - Proof of Residency;

   iii. Immunization records or an appropriate waiver as required by law, as outlined in Board Policy 3004 - Immunization Requirements;

   iv. Student records from previously attended schools, if available, or any other records necessary to determine academic placement or eligibility; and

   v. Necessary contact information for the parents or legal guardians of the student.

b. Except in unusual or extenuating circumstances, a dually enrolled student may only enroll in courses or programs appropriate for the student's grade level as determined by the school principal or designee.

c. Participation in District courses or activities through dual enrollment is subject to scheduling availability and program capacity.

d. All necessary registration and enrollment requirements must be completed before a dually enrolled student participates in a course, program, or activity.

3. Participation Requirements

a. Participation in Academic Courses

i. *Eligibility***.** A nonpublic or charter school student shall be subject to the same prerequisites and eligibility standards required of students who are enrolled full-time in the school.

ii. *Assessment Administration.* The District may administer assessments to determine whether a student has met prerequisite or equivalent academic requirements for participation in a course or program.

iii. *Scheduling and Program Capacities.* Participation in academic courses is subject to scheduling availability, program capacity, and approval of the building administrator or designee.

iv. *Elementary Instruction Requests.* If a dually enrolled student wishes to attend instruction in a particular subject area in a class or grade where the curriculum is merged or integrated, the request must be made in writing and must identify the specific subject area the student seeks to attend (e.g., art instruction in a third-grade class). The teacher and principal/designee will, upon request, provide available scheduling information. It is the responsibility of the parent or legal guardian to contact the school and determine when the identified subject area will be provided. When subject matter is integrated into a mixed curriculum, the District is not required to alter the presentation of the curriculum to accommodate a dually enrolled student's request.

b. Participation in Nonacademic Activities

The following rules apply for a nonpublic or charter school student to be eligible to participate in nonacademic school activities (i.e., extracurricular activities) for which traditional public school students must demonstrate academic proficiency or eligibility:

i. **IHSAA compliance.** Participation in interscholastic athletics shall comply with all applicable Idaho High School Activities Association (IHSAA) rules.

ii. **Attendance boundaries.** A dually enrolled student must reside within the attendance boundaries of the school for which the student seeks to participate in nonacademic activities.

iii. **Same eligibility standards.** Eligibility standards must be met the same as other regular full-time students.

iv. **No restoration of eligibility by switching status.** A student who becomes academically ineligible to participate in nonacademic school activities while enrolled in a public school may not regain eligibility by transferring to a nonpublic school or public charter school for the remainder of that school year and the following school year.

v. **Demonstration of academic eligibility.** Academic proficiency must be demonstrated through one of the following options:

1. **Nationally normed test.** Documentation that the student has achieved a minimum composite, core, or survey test score within the average or higher-than-average range as established by the test service utilized on a nationally normed test. The minimum qualifying score on a nationally normed test is the fifth stanine for the battery total score.

2. **State-recognized assessment.** A State Board of Education recognized achievement test.

3. **Portfolio/alternate mechanism.** A portfolio or other mechanism agreed upon by the District and the student's primary education provider.

vi. **Testing cost and validity window.** Parents or legal guardians are responsible for obtaining any third-party testing at their expense. Demonstrated academic proficiency will be used to determine eligibility for the current and next following school years, not to exceed twelve (12) months from the date test results are released.

vii. **Testing opportunity.** Nonpublic or charter school students shall be provided the opportunity to take state tests or other standardized tests administered to regularly enrolled public school students when such tests are used to determine eligibility. Requests to participate in District-administered testing must be pre-arranged with the building principal/designee.

viii. **Activity-day attendance.** Attendance requirements on the date of an activity will be the same for dually enrolled students as for traditional public school students.

1. *Attendance assurance from primary provider***.** If a dually enrolled student is not scheduled to attend academic courses in the District on activity days, the student's primary education provider shall

provide assurance to the District that the student has met the attendance requirements in the nonpublic or charter school academic setting.

4. Fees for Dual Enrollment

a. If space is available in an existing program or activity, the Superintendent/designee will only charge the dually enrolled student those fees that are required of traditional public school students.

b. Dually enrolled students may be required to pay the same optional fees charged to full-time students for optional materials, supplies, equipment, uniforms, travel, meals, or other optional costs that are directly related to the specific course, program, activity, or trip in which the student is enrolled.

5. Enrollment Priority and Capacity Limits

a. **Maximum enrollment.** A class or program is considered to have reached its maximum enrollment when the number of students meets or exceeds the overload class size limits identified in Exhibit E1, Class and Program Enrollment Limits in Board Policy 3010 - Open Enrollment.

b. **Specialized and high-demand programs.** Enrollment in specialized or high-demand programs, including advanced courses, performing arts programs, or career technical education programs, is subject to program capacity, prerequisite requirements, and scheduling availability, and dual enrollment does not guarantee admission to such programs.

c. **Priority window.** Whenever enrollment in a class or program meets or exceeds those class size limits, priority for enrollment shall be given to students who are enrolled full-time in the school within the first two weeks of each grading period.

d. **No removal after priority window.** After the first two weeks of the grading period, a dually enrolled student may not be unenrolled to provide space for a full-time student during that grading period.

e. **First-come, first-served.** If a number of nonpublic or charter school students request admission into the same class, they will be accepted on a first-come basis.

f. **Students with disabilities.** Students with disabilities residing in the District who are attending charter, private, or home schools will be accepted in accordance with state and federal statutes.

6. Student Presence on Campus

a. **Permitted presence.** Dually enrolled students are permitted on District property only during the time necessary to participate in the specific course, program, or activity in which they are enrolled unless otherwise authorized by the building administrator.

b. **Supervision limits.** The District is not responsible for supervision of dually enrolled students outside of the time the student is participating in the District course, program, or activity. Students must leave campus promptly following the completion of the class, program, or activity unless authorized to remain by the building administrator.

7. Transportation

a. **Authorized rider.** A student who is dually enrolled may be considered an authorized rider only in accordance with existing District transportation policies and procedures.

b. **No guarantee; no route changes.** Transportation is not guaranteed and will not be modified to accommodate dual enrollment schedules, partial-day attendance, or participation in specific courses or activities.

c. **No additional costs or equipment.** As a rule, the District will not provide transportation for dual enrollment if providing transportation would require additional bus stops, route deviations, or additional equipment.

8. Participation in Field Trips and Activity Trips (including overnight travel)

a. **Direct component/required.** A dually enrolled student may participate in a school-sponsored field trip, activity trip, or overnight trip only when the trip is directly connected to, and is a required component of, the specific District course, program, or activity for which the student is dually enrolled.

b. **Trip limitations.** Dual enrollment does not create eligibility to participate in trips or events that are not directly connected to the student's specific dual enrollment course, program, or activity, including trips that are primarily connected to full-time enrollment status, grade-level cohorts, or the graduating class (e.g., a "senior trip").

c. **Supervision window.** For dually enrolled students, the District's supervision and responsibility is limited to the timeframe in which the student is participating in the specific dual enrollment course, program, or activity, including travel time when the trip is an official component of that course, program, or activity and District supervision is provided.

d. **Same requirements.** A dually enrolled student participating in an approved trip must meet the same participation prerequisites, conduct standards, required forms, and deadlines that apply to full-time students participating in the same trip.

e. **Trip transportation.** Transportation for school-sponsored extracurricular and co-curricular activity trips will be handled in accordance with District policy. Students will be required to ride District transportation to and from scheduled events unless other arrangements are approved by the building administrator/designee.

f. **Administrative discretion.** The building principal/designee may deny or revoke participation in a trip when the student is not eligible, required forms are not completed, supervision requirements cannot be met, or the trip is not directly connected to the student's approved dual enrollment course, program, or activity.

9. School Rules, Regulations and Policies

a. Dually enrolled students will be subject to all District policies, regulations, and school rules when they are on any school premises or at any school-sponsored activity, regardless of location.

b. Such policies, regulations, and rules will include but not be limited to, those relating to attendance, grades, prerequisites, classroom conduct, and discipline.

c. A principal/designee may deny or revoke a dually enrolled student's participation in a course, program, or activity for just cause, consistent with District policies, procedures, and school rules.

10. Average Daily Attendance

a. Dually enrolled students shall be included in the District's Average Daily Attendance reporting only to the extent of the student's participation in District programs, in accordance with state funding requirements.

11. Graduation

a. Dual enrollment provides access to specific District programs or activities and does not establish full-time enrollment in Bonneville Joint School District No. 93.

b. Students who are dually enrolled are not eligible for a District diploma or participation in the District's commencement ceremony.

c. Eligibility for a District diploma is governed by Board Policy 2700 - High School Graduation Requirements.

12. Students with Disabilities

a. **IDEA/Section 504/ADA**. Students with disabilities who participate in District programs or activities through dual enrollment are subject to applicable requirements of the Individuals with Disabilities Education Act (IDEA), the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act of 1973 (Section 504).

b. Section 504. If a dually enrolled student is found eligible for a Section 504 Plan, the District's process to develop and implement a Section 504 Plan shall be followed.

c. **Evaluation and Child Find.**

i. Any evaluation for special education eligibility requested by a parent or legal guardian shall be conducted in accordance with applicable federal and state law and District procedures.

ii. Nothing in this policy limits the District's obligations under the IDEA to identify, locate, and evaluate children with disabilities residing within the District in accordance with federal and state Child Find requirements.

d. **FAPE.** Dual enrollment does not make the District responsible to provide a full special education program (FAPE) to a student who is not fully enrolled in the District. Any accommodations or supports provided by the District are limited to the specific District class, program, or activity in which the student is dually enrolled. Dual enrollment may not be used solely for the purpose of obtaining special education or related services from the District.

i. *Private/home school students.* If a student is primarily enrolled in a private school or home school, the student does not have an individual right to receive all special education and related services the student would receive if the student were enrolled full-time in the District. The student may receive accommodations needed to access the specific District class, program, or activity in which the student is dually enrolled (including Section 504 accommodations when appropriate).

ii. *Charter school students.* If a student is enrolled in a public charter school, the charter school remains responsible for the student's special education program. The District may provide accommodations needed for the specific District class, program, or activity in which the student is dually enrolled, but the District does not become the student's primary special education provider.

e. **Equal access to general education.** Students who are dually enrolled and who are eligible for special education or Section 504 accommodations shall be allowed to enroll in general education courses or programs under the same criteria and conditions as students without disabilities.

   i. *Accommodations in enrolled programs***.** Students who are dually enrolled may receive accommodations necessary for participation in the general education courses or programs in which they are enrolled.

13. DEFINITIONS:

a. **Dual Enrollment.** A student residing within the boundaries of the District who is legitimately enrolled in a nonpublic school (including a private, parochial, or home school) or a public charter school, and who has not graduated from high school, and who is also enrolled part-time in the District for one or more specific District courses, programs, or activities under this policy.

b. **Dually Enrolled Student.** A student who is legitimately enrolled in a nonpublic school (including a private, parochial, or home school) or a public charter school, and who is also enrolled part-time in the District for one or more specific District courses, programs, or activities under this policy, and who has not graduated from high school.

c. **Nonpublic Student.** A student who is not enrolled in a public school and who receives educational instruction in a private school, parochial school, or home school program, and who has not graduated from high school.

d. **On any school premises or at any school-sponsored activity, regardless of location.** Includes, but is not limited to, buildings, facilities, and grounds on the school campus; school buses; school parking areas; and the location of any school-sponsored activity. This includes instances in which conduct occurs off school premises but impacts a school-related activity.

e. **Primary Education Provider.** The person or entity providing the majority of the student's educational instruction outside the District's traditional public school programs or activities.

f. **Program and Activity.** Any course of study or any interscholastic activity recognized or sanctioned by the Idaho High School Activities Association (IHSAA), or any school-sponsored co-curricular or extracurricular activity that is connected to a District course or program. For purposes of dual enrollment, "Program and Activity" includes school-sponsored trips (including field trips and overnight travel) only when the trip is directly connected to, and is a required component of, the specific District course, program, or activity in which the student is dually enrolled.

14. Cross Reference:

a. Postsecondary Dual Enrollment #2470

b. Proof of Residency #3006

c. Immunization Requirements #3004

d. High School Graduation Requirements #2700

e. Open Enrollment #3010

15. Legal Reference:

a. Idaho Code § 33-203 Dual Enrollment

b. Idaho Code § 33-1001(3) Average Daily Attendance

c. IDAPA 08.02.03.111.13 Dual Enrollment

16. Dates of Adoption, Review, and Revision

a. Date of Adoption: 03-09-2005

b. Revision Dates: 04-13-2016; 02-08-2017

c. Review Dates: 01-17-2018; 06-10-2026