

OPEN ENROLLMENT

The Bonneville Joint School District No. 93 Board of Trustees recognizes that some patrons may want to enroll their children in a school outside their attendance boundary. Therefore, in-district as well as out-of-district patrons will be allowed to choose among this District's schools under specified conditions. When making a decision regarding open enrollment status, the needs of the student requesting a transfer as well as the effect on other students shall be considered.

Guidelines

Numerical Limits

1. The Superintendent/designee shall provide for appropriate and efficient use of District facilities and staff by setting numerical limits defining hardship for schools, grade levels, or programs.
2. The student to teacher ratios shall not exceed the overloaded class/teacher limits as outlined in policy 2240 Class Size.
3. Available spaces will be awarded first to District students and then to nonresident students.

Transportation

1. Parents/guardians of a student or an emancipated student accepted for open enrollment transfer will be responsible for transporting their child or themselves to and from school.
2. If bus space is available, parents/guardians may transport the student to the nearest established District bus stop where a bus is traveling to and from the receiving school.

Application/Approval Process

1. An Open Enrollment Application form (3010F) must be submitted annually for admission to a specific school pursuant to Idaho Code 33-1402.
2. Applications will be accepted from January 1 to February 1 of each year for enrollment in the subsequent school year.
 - a. The application acceptance period may be waived upon mutual agreement between principals for an in-district transfer or between Bonneville Joint School District No. 93 and the district in which the student's parent/ guardian resides.

- b. When classroom space is available, waiver of the application acceptance period will be allowed.
 - c. Transfers must occur during the designated application period except for disciplinary or trauma reasons as determined by the District administration.
3. The Superintendent/designee shall establish procedures for:
- a. The method of determining which students are chosen when classroom space is limited;
 - b. Notifying parents/guardians of action regarding open enrollment applications;
 - c. Determining factors that may cause denial of an open enrollment application; and
 - d. Removing a student from an open enrollment transfer school, including:
 - 1) Grounds for removal,
 - 2) Parent/guardian notification, and
 - 3) Appeal process.

Denial or Revocation of Transfer

- 1. A student may be denied a transfer or a transfer may be revoked if his/her attendance record is excessive, academic performance is unacceptable, behaviors are unacceptable, or if false or misleading information is provided on the open enrollment application.
- 2. Any student currently under suspension or expulsion in this District or another District will be subject to a review by the District Discipline Review Committee (DDRC) before a denial or revocation.
- 3. A written explanation shall be included when notifying the applicant if the transfer is denied or revoked.

Student Rights and Responsibilities

- 1. Out-of-district open enrollment transfer students are required to comply with all Bonneville Joint School District No. 93 policies.
- 2. Due process for all students remains the same regardless of what school they attend within the District and regardless of where the student resides.

3. All students on a waiver must be living at home or with a legal guardian, unless of legal age and living alone.
4. Students who move out of their District school attendance zone during the school year must initiate an Open Enrollment Application to request to stay in their current school.
5. As long as a transfer student continues to reapply for enrollment, the Superintendent/designee shall treat that student as if he/she resides in that school's attendance area so long as class size is not limited.
6. If a transfer student is allowed to enroll once class size is verified after the first five (5) days of school, he/she will not be disenrolled during the remainder of the year because of increased enrollment.
7. If a student who is a resident of another district is accepted for open enrollment transfer in this District and fails to attend, he/she shall forfeit eligibility to apply for open enrollment in the future.

Preventing or Recruiting Potential Open Enrollment Students

1. The District or its' employees shall not take any action to prohibit or prevent application by a student to attend another district or another school within this District.
2. The District or its' employees shall not recruit students outside of their attendance area.
3. Violation of guidelines with regard to the prohibition of preventing application by a student or recruiting potential open enrollment students may result in disciplinary action up to and including dismissal.

Participation in Varsity Sports

1. Students anticipating participation in a sport governed by the Idaho High School Activities Association (IHSAA) should review IHSAA rule prior to submitting their open enrollment application.
2. Certain school transfers could lead to a student being ineligible to play at the varsity level for one year.

DEFINITION:

Residency: the place, especially the house, in which a person lives or resides; the fact of living in a place.

Home School: the school within the student's attendance boundary where they would normally attend.

Receiving School: the school out-side the student's attendance boundary that they wish to attend.

School Days: include only those days when school is in session.

Adopted:	06-08-2005	Reviewed:		Revised:	12-14-2005
					08-14-2013
					08-31-2015
					01-08-2020

Cross Reference: Class Size #2240
Transfer of Credit #2615 and #3025

Legal Reference: Idaho Code §33-512 Governance of schools
Idaho Code §33-1401 Transfer of pupils definitions
Idaho Code §33-1402 Enrollment options
Idaho Code §33-1403 Transfer of pupils by initiative of the board of trustees
Idaho Code §33-1404 Districts to receive pupils
Idaho Code §33-2001 Education of exceptional children definitions