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Dr. Charles J. Shackett, Superintendent

Marjean McConnell, Deputy Superintendent

Scott Woolstenhulme, Assistant Superintendent

### Executive Session

July 11, 2018

6:15 PM

District Board Room

#### I. Call to Order

Chairman Paul Jenkins called the meeting to order at 6:17 p.m.

#### II. Roll Call

Amy Landers present  
Chad Dance present  
Greg Calder present  
Scott Lynch excused  
Paul Jenkins present

#### III. Executive Session

A. Chairman Jenkins stated that the Board will enter into Executive Session pursuant to Idaho Code Section 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. The Executive Session will be closed to the public as permitted by law.

**MOTION:** Amy Landers moved to enter into executive session for the reason stated. Chad Dance seconded. The roll call vote was:

#### IV. Roll Call Vote

Amy Landers yes  
Chad Dance yes  
Greg Calder yes  
Scott Lynch excused  
Paul Jenkins yes

#### V. Discussion Items

A. Personnel - Scott Woolstenhulme, via phone

Discussion from 6:18 p.m. to 6:32 p.m.

1. Employee DD2018

Mr. Woolstenhulme recommended to accept Employee DD2018 letter of recognition dated July 31, 2018.

2. Employee EE2018

Mr. Woolstenhulme recommended to accept Employee EE2018 letter of recognition dated July 31, 2018.

Motion Rec letters of resignation of July 31<sup>st</sup>.

3. Employee FF2018

Mr. Woolstenhulme recommended to release Employee FF2018 from probation and to offer employee a contract for the school year 2018-2019.

4. Employee A2019

No action for this item.

5. Employee B2019

Mr. Woolstenhulme recommended to accept Employee B2019 letter of resignation and release employee from 2018-2019 contract.

VI. Move Back Into Open Meeting

**MOTION:** Chad Dance moved to enter back into open session. Amy Landers seconded. The vote was 4 in favor with 0 opposed and 0 abstentions. Motion carried.

Action items from Executive Session will be made after the approval of the consent calendar in Open Meeting.

VII. Recess to Regular Meeting

Chairman Jenkins recessed to Regular Meeting at 6:33 p.m.

**Regular Meeting  
July 11, 2018  
7:00 PM  
District Board Room**

VIII. Pledge of Allegiance was led by Paul Jenkins.

IX. Prayer was offered by Doug McLaren.

X. Call to Order

Chairman Jenkins called the meeting to order at 7:05 p.m.

XI. Roll Call

Amy Landers present  
Chad Dance present  
Greg Calder present  
Scott Lynch excused  
Paul Jenkins present

XII. Welcoming of Delegates and Visitors

Those in attendance were Deputy Superintendent Marjean McConnell via phone, Chief Financial/Operations Officer Guy Wangsgard, Director of Instruction & Learning Jason Lords, Director of Maintenance & Operations John Pymm, Director of Safe Schools & Technology Gordon Howard, Director of Secondary Special Education and Federal Programs Julian Duffey, Director of Elementary Special Education and Federal Programs Rex Miller, D93News Samantha Williams, District PSR/IBI Supervisor Matt McKnight, Lisa McConnell, Jessica Reeder, Dan Keck, Laura Walles, Holly Giglio, Samuel Duffey, Vicky Duffy, Romney Duffey, Heather Duffey, Brian Olson, Gini rogers, Medicaid Compliance Clerk Stacie Weller, Medicaid Clerk Angie Tamayo, Thunder Ridge HS Principal Doug McLaren, Rocky Mountain MS Principal Thomas Kennedy, and Board Clerk Mary Hansen.

He also reminded those who wished to speak during Public Input to sign in, choose one spokesperson, and give any written materials to the Board Clerk. Due to their sensitive nature, comments or complaints about personnel or individual students will only be heard in Executive Session (Idaho Code § 74-206(b)).

XIII. Amend/Approve the Agenda (action Item)

Chairman Jenkins asked for a motion to approve the agenda.

**MOTION:** Greg Calder moved to approve the Agenda. Amy Landers seconded. The vote was 4 in favor with 0 opposed and 0 abstentions. Motion carried.

XIV. Consent Calendar (action item)

Chairman Jenkins asked if any Board Member would like to remove any item from the Consent Calendar to the Regular Agenda.

Hearing none, he asked if any Board Member had any questions with regard to the Consent Calendar. He then asked for a motion to approve the Consent Calendar.

**MOTION:** Chad Dance moved to approve the Consent Calendar. Greg Calder seconded. The vote was 4 in favor with 0 opposed and 0 abstentions. Motion carried.

A. Minutes of Previous Meetings

1. Regular Meeting 06-13-2018
2. Executive Session 06-13-2018
3. Work Session 06-20-2018
4. Executive Session 06-20-2018
5. Special Meeting/Executive Session 06-27-2018

B. Financial

1. Accounts Payable
  - a. \$10,379,244.46
2. Proposed Contracts
  - a. Peaks to Plains Therapy Services
  - b. Triska McClellan
  - c. Riverside Services Group
  - d. Presence Learning
  - e. Trenton Perry
  - f. Matthew Thomas
  - g. Memorandum of Understanding
  - h. Out & About
  - i. Speech and Language Therapy: Jeana Hansen
  - j. Speech and Language Therapy: Gail A Kisling
  - k. Michelle Anderson
  - l. Speech and Language Clinic Rehabilitation Center
  - m. KLaDuke, Inc.
3. Surplus Items
  - a. Curriculum Surplus

C. Employees

1. Conditional Employment

Lisa	Belnap	Hillcrest High School	College & Career Advisor	8/20/2018
Fani	Benites	Transportation	Bus Attendant	8/9/2018
Jamie	Black	Cloverdale Elementary	Overflow Paraprofessional	8/27/2018
Natalie	Benson	Special Services	SLP Paraprofessional	8/27/2018
Kathleen	Egan	Sandcreek Middle School	Prime Time Paraprofessional	8/27/2018
Kaitlyn	Fisher	Falls Valley Elementary	Duty Aide	8/27/2018
Corrie	Fox	Transportation	Bus Attendant	8/9/2018
Jennifer	Grant	Cloverdale Elementary	Crossing Guard	8/27/2018
Jason	Hall	Bonneville High School	Teacher	8/20/2018
Jamie	Hart	Cloverdale Elementary	Overflow Paraprofessional	8/27/2018
Whitney	Holmes	Bonneville High School	Teacher	8/20/2018
Katrina	Hunt	Lincoln High School	Registrar	8/6/2018
Misty	Jackson	Bonneville Online High School	Secretary	7/2/2018
Heather	Loveland	Cloverdale Elementary	Overflow Paraprofessional	8/27/2018
Leslie	McKnight	Special Services	SLP Paraprofessional	8/27/2018
Woodman	Mecham	Bonneville High School	Teacher	8/20/2018
Wallace	Melick	Transportation	Bus Attendant	8/9/2018
Kimber	Morrow	Bonneville High School	Custodian	7/2/2018
Alexandra	Nelson	Special Services	Psychologist	8/20/2018
Kimra	Ogren	Transportation	Bus Attendant	8/9/2018
Lee	Phelps	Hillcrest High School	Teacher	8/20/2018
Cindy	Quiroz	Cloverdale Elementary	Teacher	8/20/2018
Aaron	Richardson	Special Services	Speech-Language Pathologist	8/20/2018
Jennifer	Rollins	Cloverdale Elementary	Overflow Paraprofessional	8/27/2018
Kenneth	Stucki	Transportation	Bus Driver	8/9/2018
Chris	Sundvold	Thunder Ridge High School	College & Career Advisor	8/8/2018
Melinda	VanHook	Cloverdale Elementary	Overflow Paraprofessional	8/27/2018
Starla	Willden	Bonneville High School	Cook	8/13/2018
Scott	Zaugg	Transportation	Bus Driver	8/9/2018

2. Resignations and Terminations

Zachary	Birch	Bonneville High School	Assistant Soccer Coach	6/1/2018
Nicole	Hart	Special Services	Psychologist	6/4/2018
Timothy	Jenson	Federal Programs	ESL Paraprofessional	6/4/2018
Ron	Strode	Thunder Ridge High School	Teacher/ Head Softball Coach	6/22/2018

3. Transfers

Wendy	Bunderson	Crossing Guard - Cloverdale Elementary	Duty Aide - Cloverdale Elementary
Amanda	Cook	Cook - Bonneville High School	Cook - Rocky Mountain Middle School
Rachael	Cope	Teacher - Rocky Mountain Middle School	Teacher - Bonneville High School
Jamee	Jolley	Title One Para - Ammon Elementary	Title One Para - Hillview Elementary

Hiedi	Miller	Duty Aide - Falls Valley Elementary	Special Education Para - Falls Valley Elementary
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4. Stipends

Kylee	Belnap	Thunder Ridge High School	Assistant Volleyball Coach	7/1/2018
John	Crawford	Hillcrest High School	Assistant Football Coach	7/1/2018
Heath	Ferguson	Hillcrest High School	Assistant Football Coach	7/1/2018
Kara	Grayson	Thunder Ridge High School	Assistant Softball Coach	7/1/2018
Lori	Griffel	Bonneville High School	Assistant Tennis Coach	8/27/2018
Jason	Hall	Bonneville High School	Head Boys Soccer Coach	8/27/2018
Michael	Henricksen	Hillcrest High School	Assistant Football Coach	7/1/2018
James	Huml	Hillcrest High School	Assistant Football Coach	7/1/2018
Kiarra	Johnson	Hillcrest High School	Assistant Volleyball Coach	7/1/2018
Brendon	Kopp	Thunder Ridge High School	Head Softball Coach	7/1/2018
Justine	Liebel	Thunder Ridge High School	Assistant Softball Coach	7/1/2018
Douglas	Schultz	Hillcrest High School	Assistant Football Coach	7/1/2018
Ashley	Seward	Thunder Ridge High School	Assistant Cheer Advisor	7/1/2018
Larry	Stocking	Hillcrest High School	Head Softball Coach	7/10/2018
Tim	Tapp	Hillcrest High School	Assistant Football Coach	7/1/2018
Pyper	Weathermon	Hillcrest High School	Assistant Girls Basketball Coach	7/1/2018

D. Intern and Student Teacher Assignment

Brooke	Maughn	Child Nutrition		7/16/2018
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E. Students

1. Trip Requests

- a. Hillcrest State Tournament Travel Requests 2018-2019
- b. TRHS State Tournament Travel Requests 2018-2019
- c. HHS - Cross Country - Boise, ID from 09-21-2018 to 09-22-2018

2. Student Discipline

F. Superintendent Contract

G. School Board Meeting Calendar 2018-2019

XV. Action Items from Executive Session

A. Employee DD2018 Decision

**MOTION:** Amy Landers moved to accept Employee DD2018 letter of recognition dated July 31, 2018. Chad Dance seconded. The vote was 4 in favor with 0 opposed and 0 abstentions. Motion carried.

B. Employee EE2018 Decision

**MOTION:** Amy Landers moved to accept Employee EE2018 letter of recognition dated July 31, 2018. Chad Dance seconded. The vote was 4 in favor with 0 opposed and 0 abstentions. Motion carried.

C. Employee FF2018 Decision

**MOTION:** Amy Landers moved to release Employee FF2018 from probation and to offer employee a contract for the school year 2018-2019.

. Greg Calder seconded. The vote was 4 in favor with 0 opposed and 0 abstentions. Motion carried.

D. Employee A2019 Decision

No action was taken.

E. Employee B2019 Decision

**MOTION:** Amy Landers moved to accept Employee B2019 letter of resignation and release employee from 2018-2019 contract. Chad Dance seconded. The vote was 4 in favor with 0 opposed and 0 abstentions. Motion carried.

XVI. Teacher/Staff Recognition

A. Julian Duffey, Director of Special Education and Federal Programs

1. IASEA 2018 Outstanding Special Education Administrator - Dan Keck

Chairman Jenkins invited Dan Keck to present Julian Duffey, Director of Special Services and Federal Programs, to the Board relating to the 2018 Outstanding Special Education Administrator Award. Mr. Keck considers Mr. Duffey a good friend and colleague. He is an outstanding individual and special education administrator. Mr. Duffey was hired as a teacher at Bonneville HS in 2010 and promoted to Special Services Director in 2013. He is often sought out for his expertise in Special Education law and procedure. Mr. Duffey expressed his gratitude to his family and team members.

XVII. Public Input: Pursuant to Board Policy #1550 Public Participation in Board Meetings Public Input shall be held to a maximum of 1 hour and will provide an opportunity for any Board Member, administrator, staff member, student, or patron to raise issues of interest. The Board will receive such input without comment, except to ask germane questions of those speaking. Comments should be limited to three (3) minutes. The Board will take no action relative to any items during the meeting, but may direct the Superintendent to consider such an item at a subsequent meeting. There was not any public input at this time in the meeting.

XVIII. Administrative Reports

A. Construction Report - Brad McKinsey, Owners Representative

Chairman Jenkins invited Brad McKinsey to give the Thunder Ridge High School Construction update. Site works is completed with landscaping, ball parks, and track and tennis courts surfaced and striped. In the gymnasium, the bleachers and floors are finished. Classroom and hallway floors are being waxed and polished. The custodians are busy with cleaning and preparing the building for occupancy. Furniture has arrived and being placed. Bonneville County and other state inspections are being scheduled. Finishing touches being done on display cases, offices, and through the building. The auditorium is completed. Teachers can arrive on August 1, 2018.

Report on the middle school includes meetings looking at the site plan, design plan, construction plan, footprint of building and cost estimates. Plans are moving forward good collaborative effort. Cost will remain within the budget. Construction plan projected for December 2018 and completion of building for spring 2021.

B. Report on the State of the District - Katie Sparhawk, Elementary Gifted & Talented Coordinator

Chairman Jenkins invited Katie Sparhawk to present on the Gifted & Talented Education (GATE) program in the District. Other certified teachers in the program are Leslie Smith and Beverly Holtom. The GATE program is housed in the Telford building along with the Bonneville Online School. Identifiers for students to be in the GATE program are their benchmark star academic data, specific characteristics of gifted students, parent/teacher referrals, cognitive tests and creative assessments, and/or ISAT 96% or higher. Students spend on full day a week at the GATE program; morning classes are divided by grade level and afternoons are electives with mixed students. The curriculum used are ELA units called *Patterns of Change* and *Caesar's English* and a STEM unit called *Electricity City*; these are designed specifically for advanced students. The group participated in the Invention Convention; 40 students went to regional competition, 20 to the state level and 4 to National competition. There is great parent support of this program.

C. Proposed Policy for Initial Consideration - Jason Lords

Chairman Jenkins invited Jason Lords to present policy for initial consideration. These policies have been updated per Idaho Code changes or to current practice.

1. 1120 Taking Office
2. 1200 Annual Organizational Meeting
3. 8180 Use of Electronic Communications Devices by Bus Drivers and Attendants

D. Notification of Changes to Policy Procedures or Forms - Jason Lords

Chairman Jenkins invited Jason Lords to present changes to procedures. These forms and procedures correlate to the final adoption polices.

1. 2367P Advanced Opportunities Procedures
2. 8605P Retention of District Records Procedures
3. 8605F Retention of District Records Schedule
4. 8605F1 Permanent Records Retention Schedule
5. 8605F2 Records Retention Schedule for the Life of the Asset
6. 8605F3 Records Retention Schedule Until Superseded
7. 8605F4 Records Retention Schedule After Closed
8. 8605F5 Records Retention Schedule After Fiscal Year End
9. 8605F6 Records Retention Schedule for Years, Months, Days

XIX. New Business

A. Proposed Policy for 30-day Review (first reading) (action item) - Jason Lords

Chairman Jenkins invited Jason Lords to present policy for 30-day review. These policies have been updated to current district practice and IHSAA rules.

**MOTION:** Greg Calder moved to post the policies presented for 30-day review. Amy Landers seconded. The vote was 4 in favor with 0 opposed and 0 abstentions. Motion carried.

1. 2560 Elementary Field Trips
2. 3281 Gender Identity and Sexual Orientation

B. Architect Recommendation for High School Renovations (action item) - John Pymm  
Chairman Jenkins invited John Pymm to present architect recommendation to the Board. Mr. Pymm informed the Board the Committee considered proposals from two architects for the design renovations for Bonneville and Hillcrest high schools. After presentations and visitations to projects from the two architect firms, the committee ranked the NBW/VCBO Architects number one and Hummel Architect number two. He recommended that the Board to enter into negotiations with NBW/VCBO Architects for the high school renovations design projects.

**MOTION:** Amy Landers moved enter into negotiations with NBW/VBCO Architects for the high school renovations as recommended. Chad Dance seconded. The vote was 4 in favor with 0 opposed and 0 abstentions. Motion carried.

XX. Old Business

A. Proposed Policy for Final Adoption (second reading) (action item) - Jason Lords  
Chairman Jenkins invited Jason Lords to present policy for final adoption. These policies have been up for public review and do not need further revisions.

**MOTION:** Greg Calder moved to approve the policies presented for final adoption. Amy Landers seconded. The vote was 4 in favor with 0 opposed and 0 abstentions. Motion carried.

1. 2367 Advanced Opportunities
2. 7220 Bond Fund Accounting
3. 8605 Retention of District Records

B. Boundary Map Approval (action item) - Jason Lords  
Chairman Jenkins invited Jason Lords to present Boundary Map for approval. Mr. Lords reviewed this change will affect a few families to move from Bridgewater Elementary to Summit Hills Elementary. Mr. Woolstenhulme had reached out the families affected by this change.

**MOTION:** Greg Calder moved to approve the 2018 Elementary Boundary Map. Chad Dance seconded. The vote was 4 in favor with 0 opposed and 0 abstentions. Motion carried.

XXI. Call for Agenda Items for Upcoming Meetings

Chad Dance stated the Finance Committee will report at the August 8, 2018 Regular Meeting.

John Pymm requested a Work Session for the middle school architects to meet with board to present design ideas

- A. Regular Meeting - **Wednesday, August 8, 2018** - District Board Room - 7:00 p.m.
- B. Opening Administrator Meeting Luncheon - **Monday, August 13, 2018** - 11:30 a.m. - TBD
- C. Thunder Ridge High School Ribbon Cutting & Open House - **Wednesday, August 22, 2018** - 5:00-7:00 p.m.
- D. Opening Meeting (Secondary) - **Thursday, August 23, 2018** - Thunder Ridge Auditorium - 9:00-11:00 a.m.
- E. Opening Meeting (Elementary) - **Thursday, August 23, 2018** - Thunder Ridge Auditorium - 1:30-3:30 p.m.
- F. First day of School - **Monday, August 27, 2018**
- G. Work Session - **Wednesday, August 29, 2018** - District Board Room - 11:30 a.m.

A late comer to the meeting requested to speak. Public input request granted by Chairman Jenkins.

JoLynn Willson, 2988 Tegan Circle: Ms. Willson has many students in Bonneville Joint School District 93. She is concerned about the attendance policy as it relates to student consequences for their actions. She feels students are not learning accountability for their actions as it relates to attendance in class and would like to see related consequences. She would like the attendance policy reviewed and revised.

XXII. Adjournment

Chairman Jenkins adjourned the meeting at 7:58 p.m.

**MOTION:** Greg Calder moved to adjourn. Chad Dance seconded. The vote was 4 in favor with 0 opposed and 0 abstentions. Motion carried.

APPROVED: \_\_\_\_\_  
Chairman

ATTESTED: \_\_\_\_\_  
Clerk

Date: \_\_\_\_\_