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Dr. Charles J. Shackett, Superintendent

Marjean McConnell, Deputy Superintendent

Scott Woolstenhulme, Assistant Superintendent

October 24, 2018

Executive Session - 11:10 a.m.

Special Meeting/Work Session - 11:30 AM

Ucon Elementary School, 10841 N 41 E, Idaho Falls, ID

I. Call to Order

Chairman Paul Jenkins called the meeting to order at 11:17 a.m.

II. Roll Call

Amy Landers present
Chad Dance present
Greg Calder present
Scott Lynch present
Paul Jenkins present

III. Executive Session

A. Chairman Jenkins stated that the Board will enter into Executive Session pursuant to Idaho Code Section 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. The Executive Session will be closed to the public as permitted by law.

MOTION: Chad Dance moved to enter Executive Session for reason stated. Scott Lynch seconded. Roll call vote was:

IV. Roll Call Vote

Amy Landers yes
Chad Dance yes
Greg Calder yes
Scott Lynch yes
Paul Jenkins yes

V. Discussion Items

Levi Owen, Bonneville Assistant Principal recommended to expel student 19-F and to conditionally readmit student 19-F to Bonneville HS.

VI. Recess into Special Meeting/Work Session

Chairman Paul Jenkins recessed the meeting at 11:23 a.m.

MOTION: Greg Calder moved to recess the meeting to move into the Special Meeting/Work Session. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

Chairman Paul Jenkins reconvened the meeting to order at 11:48 a.m. All Board members were present.

VII. Welcome Visitors and Delegations

Others in attendance were Deputy Superintendent Marjean McConnell, Assistant Superintendent Scott Woolstenhulme, Chief Financial/Operations Officer Guy Wangsgard, Director of Instruction & Learning Jason Lords, Director of Maintenance & Operations John Pymm, Director of Safe Schools & Technology Gordon Howard, Director of Secondary Special Education and Federal Programs Julian Duffey, Community Relations and Communications Phil Campbell, D93News Samantha Williams, Food Services Supervisor Heather Plain, Pine Basin Summer Camp Director Darren Guthrie, Wipfli Auditors Judy Brower and Theresa Flannery, and Board Clerk Mary Hansen.

Board of Trustees ♦ Paul Jenkins ♦ Amy Landers ♦ Chad Dance ♦ Greg Calder ♦ Scott Lynch

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VIII. Action Items - The board may take action to approve, deny, amend, modify or postpone action on any of the items listed below.

A. Approve/Amend the Agenda

Chairman Jenkins asked for a motion to approve the agenda.

MOTION: Amy Landers moved to approve the Agenda. Greg Calder seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

B. 2017-2018 Audit Report - Guy Wangsgard, CFO & Judy Brower, Wipfli Auditors

Chairman Jenkins invited Guy Wangsgard, CFO and Judy Brower and Theresa Flannery, Wipfli Auditors to present the Audit Report. School districts are required to have a yearly audit; an audit is paired with the daily average attendance that calculates the state funding received yearly. Ms. Brower reviewed the Trustees report with the Board; this report shows the discretionary fund expenditures. The largest discretionary fund is the General Fund. This past year it shows an increase due to the supplemental levy. Expenditures from the general fund include, but not limited to, property taxes, instruction, transportation, operations, business, support services, community services, administration, non-instructional, capital projects, salaries, etc. The contingency fund balance is measured as a percentage and is important for a bonding district and can help balance the budget when new buildings are built.

MOTION: Greg Calder moved accept the 2017-2018 audit report as presented. Chad Dance seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

C. Student 19-F Decision

MOTION: Amy Landers moved to expel student 19-F and to conditionally readmit student 19-F to Bonneville HS. Chad Dance seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

D. Hillcrest Assistant Principal - Scott Woolstenhulme

Chairman Jenkins invited Scott Woolstenhulme to present recommendation for Hillcrest HS Assistant Principal. Mr. Woolstenhulme stated many applications were received for the assistant principal position. He recommended for the Board to hire Tyler Mills, a past employee at District 93, as the new assistant principal at Hillcrest HS pending release from his current contract.

MOTION: Greg Calder moved to approve recommendation to hire Tyler Mills as Hillcrest HS Assistant Principal pending release of current contract. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

IX. Items for Discussion

A. Pine Basin Successes & Challenges - Darren Guthrie, Summer Camp Director

Chairman Jenkins invited Darren Guthrie to present Pine Basin report. Marjean McConnell stated that Pine Basin Summer Camp was first started in 1973 by Mr. Darren Guthrie's father and is now under his supervision. The summer program now included dual credits opportunities for high school students. Mr. Guthrie stated that Pine Basin provides district students an opportunity for outdoor education. There are three main programs currently in place: 1) Outdoor education through a week long summer camp program for 4th, 5th, and 6th graders. Campers are well supervised and kept busy. Activities include games, outdoor classes, field trips to Jackson, WY, outdoor cooking, night time activities, parent night, etc. The camps are supervised by seven full time employees and 45 volunteers; 2) a high school program has been offered for the last two years and now includes two weeks every summer. These students have the dual credit opportunities; 3) Youth Leadership program allows high school students to be involved with teaching and work as camp counselors. They are trained for three weeks on first aide, cooking skills, and counseling. Mr. Guthrie stated the challenges for running these programs is not having their own vehicles and piggybacking off of other district departments. There is lack of funding for salaries; the camp counselors often work an 18 hour shift. Safety of staff and students is always a concern. The program is advertised to the District students first; many times extended family members of district campers attend the camp. Upkeep of the buildings is also a challenge; the buildings are old and always in need of repair and maintenance; currently, the district is leasing the camp from the forest service on a 90year lease. The camp is rented on the weekends and at times when the camp is not in session. The revenue received from renting the camp and student camp fees do not cover the improvements needed. A possible increase in the plant facility fund could cover Pine Basin improvements.

B. Bond March 2019

1. Bond Discussion

Scott Woolstenhulme and Guy Wangsgard presented information relating to the March 2019 bond. Three financial versions were presented with versions 2 and 3 complete with a financial analysis from Piper Jaffrey. These versions are for facility plan for K-6th graders in elementary schools.

2. Financing

Version 1: Bond total at \$29,700,000 - Market value growth projections at 4.00% will not increase of tax levy rate; if market value growth falls below 4%, the tax levy rate will rise.

Version 2: Bond total at \$38,800,000 – Market value growth projections at 4.00% will not increase of tax levy rate through 2026 bond, unless market value growth falls below 4%. Tax levy rate will rise for the year 2030 by \$0.16 per \$1,000 taxable value.

Version 3 draft: Bond total at \$38,800,000 – Financial analysis not complete; report to be presented November 7, 2018

Version 4: requested by the Board for a \$20,000,000 bond in March 2019, concentrating on renovations for high schools and fulfilling elementary and special education needs in later years.

3. HS Renovations

Versions 2 and 3 will include both Bonneville and Hillcrest high school renovations on the March 2019 bond. High school renovations could include updating science classrooms and labs, creating single point entries, main office updates, band and music rooms in Bonneville HS, auxiliary gym at Hillcrest HS, upgraded locker rooms, etc. Student safety issues always a concern and updated code requirements. Increasing the size of classrooms and preparing for future schools over the next 12 years will prepare district for increased enrollment. Bonneville County could require the district to complete offsite improvements, such as widening roads, relating to additional buildings, including the middle school.

C. Superintendent Search

1. Brochure – A draft review of the brochure was distributed and reviewed by the Board. Accomplishments are needed to complete the document. Please send feedback to Marjean McConnell or Guy Wangsgard. Listing a minimum salary is important and that benefits are negotiable.

2. Survey Questions – Surveys can be sent out through Facebook to the public. All results will be sent to ISBA for transparency process. A link to the survey can be placed on news sites and in the newspaper.

3. Advisory Committee Follow-up – All committee members have accepted the invitation to participate in the Advisory Committee. If any community leader listed on the Advisory committee is asked to write a letter of recommendation, it will not be a conflict of interest as long as it is disclosed and transparent. It was advised that all communication pertaining to the superintendent search be sent to all Board members, not just a patron's zone representative. Attorney Doug Nelson will be involved to provide counsel on open meeting law. Interview timelines were briefly discussed and will be determined after applications are categorized by ISBA; may need more than one day for interviews. Candidates will be numbered to protect privacy until finalists are announced. Role of the committee and schedule for meetings will be prepared and sent to the committee members by the clerk. The first meeting will be a Work Session on Wednesday, November 28, 2018 at 7:00 p.m. at Thunder Ridge HS.

X. Call for Agenda Items for Upcoming Meetings

November 7, 2018 advisory committee dates;

Field trip to compare science rooms at Bonneville, Hillcrest, and Thunder Ridge high schools, Monday, November 26, 2018 3:00pm

- A. Regular Meeting - **Wednesday, November 7, 2018** - District Board Room - 7:00 p.m.
- B. ISBA Annual Convention - **November 14-16, 2018** - Boise, ID
- C. Thanksgiving Break - **November 19-23, 2018** - No School
- D. Work Session - **Wednesday, November 28, 2018** - Hillview Elementary - 11:30 a.m.
- E. Work Session - **Wednesday, November 28, 2018** - TBD - 7:00 p.m.
- F. Regular Meeting - **Wednesday, December 12, 2018** - District Board Room - 7:00 p.m.
- G. Work Session - **Wednesday, December 19, 2018** - Technical Careers HS - 11:30 a.m.

XI. Adjournment

Chairman Jenkins adjourned the meeting at 2:29 p.m.

MOTION: Greg Calder moved to adjourn. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

APPROVED: _____
Chairman

ATTESTED: _____
Clerk

Date: _____