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Dr. Charles J. Shackett, Superintendent

Marjean McConnell, Deputy Superintendent

Scott Woolstenhulme, Assistant Superintendent

November 7, 2018
Executive Session
6:30 PM 8:58 PM
Regular Meeting
7:00 PM
District Board Room

Executive Session was moved to after the Regular Meeting.

I. Pledge of Allegiance

Pledge of Allegiance was led by Brock Davis.

II. Prayer was offered by Kevin Bodily.

III. Call to Order

Chairman Paul Jenkins called the meeting to order at 7:03 p.m.

IV. Roll Call

Amy Landers present
Chad Dance present
Greg Calder present
Scott Lynch present
Paul Jenkins present

V. Welcoming of Delegates and Visitors

Chairman Jenkins welcomed Deputy Superintendent Marjean McConnell, Assistant Superintendent Scott Woolstenhulme, Chief Financial/Operations Officer Guy Wangsgard, Director of Instruction & Learning Jason Lords, Director of Safe Schools & Technology Gordon Howard, Director of Secondary Special Education and Federal Programs Julian Duffey, D93News Samantha Williams, Thunder Ridge Principal Doug McLaren and Athletic Director Cody Jackson, VCBO Architects Whitney Ward, Brian Peterson, Alex Booth, NBW Architects Kevin Bodily, Headwaters Construction Eric Albaugh and Brent Douglas, Bonneville HS Principal Heath Jackson, Hillcrest HS Principal Scott Miller, Technical Careers Principal Lyndon Oswald, and Board Clerk Mary Hansen

He also reminded those who wished to speak during Public Input to sign in, choose one spokesperson, and give any written materials to the Board Clerk. Due to their sensitive nature, comments or complaints about personnel or individual students will only be heard in Executive Session (Idaho Code § 74-206(b)).

VI. Action Items - The board may take action to approve, deny, amend, modify or postpone action on any of the items listed below.

A. Amend/Approve the Agenda

Pursuant to Idaho Code 74-204(4)(a), Chairman Paul Jenkins read the *Motion and Order to Amend Agenda* which included the addition to add Employee W2019 Decision to Action Items from Executive Session. This request is time sensitive and was received this afternoon. He asked for a motion to amend the agenda for reason stated.

MOTION: Greg Calder moved to amend the Agenda as read. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried. Chairman Paul Jenkins then asked for a motion to approve the agenda as amended.

Board of Trustees ♦ Paul Jenkins ♦ Amy Landers ♦ Chad Dance ♦ Greg Calder ♦ Scott Lynch

Bonneville Joint School District No. 93 is an Equal Opportunity Employer

MOTION: Amy Landers moved to approve the Agenda as amended. Chad Dance seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

B. Consent Calendar

Chairman Jenkins asked if any Board Member would like to remove any item from the Consent Calendar to the Regular Agenda.

Hearing none, he asked if any Board Member had any questions with regard to the Consent Calendar. He then asked for a motion to approve the Consent Calendar.

MOTION: Greg Calder moved to approve the Consent Calendar. Scott Lynch seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

1. Minutes of Previous Meetings
 - a. Executive Session 10-10-2018
 - b. Regular Meeting 10-10-2018
 - c. Special Meeting 10-17-2018
 - d. Executive Session 10-24-2018
 - e. Special Meeting/Work Session 10-24-2018
2. Financial
 - a. Accounts Payable
 - 1) \$11,592,238.58
 - b. Surplus Items
3. Employees
 - a. Conditional Employment

Suzette	Adams	Ammon Elementary	Duty Aide	10/30/2018
Bailey	Annis	Special Services	Special Unit Paraprofessional	11/5/2018
Jose	Bailon	Ammon Elementary	Duty Aide	10/31/2018
Betty	Barnes	Woodland Hills Elementary	Cook	10/17/2018
Lilly	Chapman	Hillcrest High School	Cook	10/31/2018
Kathleen	Dannehl	Special Services	Support Professional	10/12/2018
Jorilee	Fabanich	Special Services	Special Unit Paraprofessional	10/26/2018
Cindy	Hare	Ammon Elementary	Duty Aide	10/29/2018
Cindy	Hess	Transportation	Bus Driver	10/17/2018
Savanna	Leal	Special Services	Special Unit Paraprofessional	10/26/2018
Jeffrey	Lynch	Transportation	Bus Driver	10/3/2018
Delia	McCauley	Special Services	Special Unit Paraprofessional	10/17/2018
Brittini	Meservy	Ucon Elementary	Overflow Paraprofessional	10/26/2018
Shiloh	Owen	Rocky Mountain Middle School	Duty Aide	10/15/2018
Makayla	Ramirez	Iona Elementary	Duty Aide	10/19/2018
Hollie	Robinson	Transportation	Bus Driver	10/22/2018
Dana	Talbert	Transportation	Bus Attendant	10/25/2018
Jennifer	Young	Special Services	Special Unit Paraprofessional	11/1/2018

b. Resignations and Terminations

Bradley D.	Anderson	Hillcrest High School	Assistant Tennis Coach	5/24/2018
Patty	Asberry	Thunder Ridge High School	Cook	10/22/2018
Lorraine	Bollsweiler	Special Services	Special Unit Paraprofessional	10/11/2018
Jennifer	Chapa	Bonneville High School	Assistant Debate Coach	10/23/2018
Michelle	Cordero	Thunder Ridge High School	Cook	11/7/2018
Jacqueline	Craft-Baxter	Ammon Elementary	Duty Aide	10/19/2018
Jared	Dawson	Technology	PowerSchool Administrator	11/9/2018
Nicholas	Desrochers	Hillcrest High School	Custodian	10/29/2018
Kayla	Goodson	Summit Hills Elementary	Duty Aide	10/31/2018
Kathryn	Griggs	Hillcrest High School	Assistant Cheer Advisor	10/24/2018
Elaina	Henscheid	Transportation	Bus Attendant	11/2/2018
Jennifer	Hernandez	Ammon Elementary	Duty Aide	10/26/2018
Jerry	Holenbeck	Bonneville High School	Assistant Wrestling Coach	10/10/2018
Morgan	Humphries	Special Services	Support Professional	10/5/2018
Rachel	Killian	Transportation	Bus Attendant	10/22/2018

Elizabeth	Lagazo	Special Services	Special Unit Paraprofessional	10/17/2018
Jeffrey	Lynch	Transportation	Bus Driver	10/26/2018
Jeren	Martin	Special Services	Special Unit Paraprofessional	10/12/2018
Alan	McMurtrey	Rocky Mountain Middle School	Basketball Head Coach (8th grade)	9/25/2018
Harrison	Moeller	Maintenance	Summer Paint Crew	10/26/2018
Kendell	Moser	Rocky Mountain Middle School	Custodian	9/24/2018
Rachel	Pinkney	Transportation	Bus Attendant	10/1/2018
Britney	Pitcher	Iona Elementary	Duty Aide	10/10/2018
Patosina	Schwenke	Special Services	Special Unit Paraprofessional	10/26/2018
Eric	Smith	Ammon Elementary	Custodian	10/28/2018
Gail	Soliday	Ammon Elementary	Duty Aide	11/2/2018
Kenneth	Stucki	Transportation	Bus Driver	11/16/2018
Connor	Thorne	Special Services	Special Unit Paraprofessional	11/9/2018
Victoria	Trauntvein	Falls Valley Elementary	Title One Paraprofessional	11/9/2018
Anna	Wells	Special Services	BI/PCS Paraprofessional	11/2/2018
Scott	Zaugg	Transportation	Bus Driver	12/7/2018

c. Retirements

Janet	Meyer	Sandcreek Middle School	Teacher	6/3/2019
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d. Transfers

		From:	To:
Petrina	Daw	BI/PCS Paraprofessional - Special Services	Special Unit Paraprofessional - Special Services
David	Hemming	Custodian - Hillview Elementary	Custodian - Hillcrest High School
Cassidy	Howell	Special Unit Paraprofessional - Special Services	Support Professional - Special Services
Deborah	Southwick	Cook - Hillcrest High School	Title One Paraprofessional - Tiebreaker Elementary
Jendaya	Thompson	Custodian - Hillcrest High School	Custodian - Rocky Mountain Middle School

e. Stipends

Jesse	Bundy	Hillcrest High School	Assistant Wrestling Coach	11/12/2018
Judson	Carle	Hillcrest High School	Assistant Wrestling Coach	11/12/2018
Frederick	Gray	Hillcrest High School	Assistant Debate Advisor	11/1/2018
Victor	Pamplona	Hillcrest High School	Assistant Wrestling Coach	11/12/2018
Stevan	Sargent	Thunder Ridge High School	Assistant Tennis Coach	11/8/2018
Meagan	Schrey	Bonneville High School	Assistant Debate Coach	10/25/2018

4. Intern and Student Teacher Assignment

Wendy Loftus – Western Governors University - Elem Ed – Ucon Elementary
Samantha Gerard – Western Governors University - Math – Bonneville High School

5. Students

- a. Early Graduation Requests
- b. Club Requests
- c. Trip Requests

C. Action Items from Executive Session – moved to end of meeting

1. Employee Q2019 Decision
2. Employee R2019 Decision
3. Employee S2019 Decision
4. Employee T2019 Decision
5. Employee U2019 Decision
6. Employee V2019 Decision
7. Student 19-G Decision
8. Employee W2019 Decision

VII. School Recognition

A. 2018 State 5A Boys Soccer Sportsmanship Award – Thunder Ridge High School

Chairman Jenkins invited Principal Doug McLaren and Athletic Director Cody Jackson to explain the award. Principal McLaren stated that winning and losing is variable, but team members can control how others are treated. Athletic Director Cody Jackson and Thunder Ridge HS organized 5A Boys Soccer Tournament this year. All teams received points for sportsmanship from other coaches, teams and referees. The Thunder Ridge Titans earned the award, showing exemplary respect for all. Coach Corey Toldson was awarded the High Country Coach of the Year and three team members were all conference players. The team effort helped create a strong soccer program for Thunder Ridge HS's first year.

VIII. Public Input: Pursuant to Board Policy #4105, Public Participation in Board Meetings Public Input shall be held to a maximum of 1 hour and will provide an opportunity for any Board Member, administrator, staff member, student, or patron to raise issues of interest. The Board will receive such input without comment, except to ask germane questions of those speaking. Comments should be limited to three (3) minutes. The Board will take no action relative to any items during the meeting, but may direct the Superintendent to consider such an item at a subsequent meeting.

Vanessa Martinez, 3612 E. Spectrum Drive – Ms. Martinez is the crossing guard for Discovery elementary along Iona Road. She shared her concerns for the safety of students and herself and expressed how parents are uncomfortable having their children cross the busy road. Concerns include increased traffic, new construction, and the bright sun in the morning hours, semi-trailers, not enough signing or damaged signs, and early release days. She has spoken with Bonneville County and have not received any real help. She submitted a *Traffic Control Change Form* to the County along with a petition filled with concerned parent's names. She feels the community and the school district need to work together to keep kids safe.

Nicole Jensen 3883 Monroe Avenue – Ms. Monroe and her family recently moved from California. She is concerned with open campuses at the elementary schools and that the school buildings are locked during recess not allowing students a safe route into the building in case of playground or weather emergencies. She suggested involving volunteers as gatekeepers.

IX. Action Items - The board may take action to approve, deny, amend, modify or postpone action on any of the items listed below.

A. New Middle School Name - Scott Lynch, Chairman of Naming Advisory Committee
Chairman Jenkins invited Scott Lynch to present survey results for Middle School name. Mr. Lynch reviewed the survey results recently sent to parents, community, students and, staff listing the three top names for the middle school. The survey overall results were Black Canyon 37.5%, Lightning Hills 35.3% and Ridgeview 27.2%.

MOTION: Scott Lynch moved to name the new middle school *Lightning Hills Middle School*. Greg Calder seconded.

Deliberation included concerns over the earlier Black Canyon debate, Black Canyon is geographically close to where the school will be built and that the Naming Advisory Committee had recommended Black Canyon in the last meeting and that the current survey results also showed Black Canyon the most preferred name.

Amendment to MOTION: Amy Landers moved to amend the motion to remove the name *Lightning Hills* and replace with *Black Canyon* as the name for the new middle school. Chad Dance seconded the amended motion. The vote was 5 in favor with 0 opposed and 0 abstentions to amend the original motion. Motion carried.

Chairman Jenkins restated the motion as follows: A MOTION has been made to approve Black Canyon as the name of the new middle school. All in favor? The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

B. Land Trade - Scott Woolstenhulme

Chairman Jenkins invited Scott Woolstenhulme to inform Board on a land trade. Dr. Woolstenhulme stated the land trade involves two parcels of land, each 13 acres, located approx. at 60 South 35th East to trade for North Side of 65th South. The new plot of land has road frontage for easier access as the district looks to build a future elementary school on the site. He recommended for the Board to move forward with the trade.

MOTION: Greg Calder moved to move forward on Land Trade as presented. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

C. Facilities Planning – Scott Woolstenhulme

Chairman Jenkins opened discussion or questions relating to the HS renovation and/or bonding presentation earlier.

1. High School Renovations Recap

Dr. Woolstenhulme made the recommendation to the Board to approve Version 3 of the *Facility Plan* for the District to have a clear plan moving forward. This plan will prioritize upcoming bonding projects, starting with a new elementary school, renovations for Falls Valley and Summit Hills Special Education programs, and phase 1 of renovations to Bonneville and Hillcrest HS. Future bonding proposed for 2019 is \$38.8M; 2022 for \$38M; 2026 for \$25.1M; and 2030 at \$38.3M. Tax levy rates will not increase if market growth values are above 4% through 2022. Headwaters Construction has already been hired as the elementary CM/GC.

2. Bond Discussion

MOTION: Amy Landers moved approve Version 3 of the *Facility Plan* to prioritize upcoming bonding projects. Greg Calder seconded.

Deliberation included figures for future bonds are based on 4% inflation and as assumptions are adjusted, projections change. All bond interest rates include a percentage built into the numbers to allow variability of interest rates and overall cost; it is best to be conservative in projections. Educating the community and patrons is key for bonding; the next bond is a function of our community growth, safety needs and classrooms needs.

Chairman Jenkins restated the motion and asked for a vote. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

D. Proposed Policy for 30-day Review (first reading) - Marjean McConnell

Chairman Jenkins invited Marjean McConnell to present policy for 30-day review.

MOTION: Amy Landers moved to post the policies presented for 30-day review. Chad Dance seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

1. 1260 Authorization of Signatures
2. 3560, 4387, 5615 and 8260 Security Camera Systems

E. Proposed Policy for Final Adoption (second reading) - Marjean McConnell

Chairman Jenkins invited Marjean McConnell to present policy for final adoption.

MOTION: Greg Calder moved to approve the policies presented for final adoption. Scott Lynch seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

1. 3320 Student Voluntary Disclosure of Substance and Alcohol Abuse
2. 4160 Parents-Guardians Right to Know Notices
3. 5260 Reporting Abuse Abandonment or Neglect

X. Administrative Reports/Information Items

A. Proposed Policy for Initial Consideration - Marjean McConnell

Chairman Jenkins invited Marjean McConnell to present policy for initial consideration.

1. 4297 Public Access to District Records
2. 5400 Family Medical Leave and Sick Leave
3. 8600 Records Management
4. 8605 Retention of District Records
5. 9260 Naming of School and Educational Support Facilities

B. Notification of Changes to Policy Procedures or Forms - Marjean McConnell

Chairman Jenkins invited Marjean McConnell to present changes in policy procedure and forms that are updated along with corresponding policies. Policies correlated with registration have been translated into Spanish.

1. 3050 Attendance (Spanish)
2. 3279 Internet Publishing (Spanish)
3. 3335 Prohibition of Firearms and Weapons (Spanish)
4. 3600E Student Records-Notification of Parents and Students Rights (Spanish)
5. 5260F Report of Suspected Abuse, Abandonment or Neglect
6. 5260P Reporting Abuse Abandonment or Neglect Procedures

C. Report on the State of the District - Gordon Howard, Director of Safe Schools

Chairman Jenkins invited Gordon Howard to present State of the District report. Crosswalk signage is in place on Iona Road near Bonneville HS and in progress at Ladino near Thunder Ridge HS and a hawk signal to be placed on Sunnyside near Hillcrest HS. The next step is educating the students and community on the use of the signals. On October 18, 2018 the District had their annual Great Shakeout Earthquake drill. There are many variables for any mass emergency. Each school received a different scenario on the day of the drill; this year the focus was mass injuries at school. Our SROs, City of Ammon and Bonneville County were involved in the drill. Drills help train and to practice skills needed in an emergency. Schools have trauma bags and 5-gallon buckets with emergency items to use. Training on tourniquets is needed.

D. Middle School Architect Design Review - NBW and VCBO Architects

Chairman Jenkins invited Alex Booth from VCBO Architects to present an update on the Middle School design. Mr. Booth updated the Board on the site plan, showing another option for bus drop off area on the west side of the school. The main drive will come north from 1st Street with parking on the east side. This allows future growth areas with play fields on the road frontage off of 1st Street. There are not a lot of changes on the floorplan as first presented in August. Currently the plan is 130K SF. The

colors will be the same as Thunder Ridge and the mascot will be chosen when the principal is hired. Plans will be approved by the Board before bids are selected.

E. Timeline for Superintendent Search - Marjean McConnell, Guy Wangsgard
Chairman Jenkins invited Marjean McConnell and Guy Wangsgard to review the Superintendent search timeline. Ms. McConnell formatted a second version of the timeline taking into consideration the busy time of year for this search. She recommended to use this revised timeline. Specifics for the advisory committee involvement have not yet been refined. Survey questions were sent to Board for their review. Interview questions will be discussed in an executive session. The Board will move forward with timeline #2.

XI. Call for Agenda Items for Upcoming Meetings

- A. ISBA Annual Convention - **November 14-16, 2018** - Boise, ID
- B. Thanksgiving Break - **November 19-23-2018** - No School
- C. High School Science Tour - **Monday, November 26, 2018** - Thunder Ridge, Hillcrest, Bonneville HS - 3:00 p.m.
- D. Work Session - **Wednesday, November 28, 2018** - Hillview Elementary - 11:30 a.m.
- E. Work Session - **Wednesday, November 28, 2018** - Thunder Ridge HS Lecture Hall - 7:00 p.m.
- F. Regular Meeting - **Wednesday, December 12, 2018** - District Board Room - 7:00 p.m.
- G. Work Session - **Wednesday, December 19, 2018** - Technical Careers HS - 11:30 a.m.

XII. Executive Session

A. At 8:58 p.m. Chairman Jenkins stated that the Board will enter into Executive Session pursuant to Idaho Code Section Idaho Code Section 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. The Executive Session will be closed to the public as permitted by law.

MOTION: Chad Dance moved to enter into executive session for the reason stated. Greg Calder seconded. The roll call vote was:

XIII. Roll Call Vote

Amy Landers yes
Chad Dance yes
Greg Calder yes
Scott Lynch yes
Paul Jenkins yes

After a short break, the Executive Session reconvened at 9:08 p.m. in the District Board room.

XIV. Discussion Items – Scott Woolstenhulme, Director of Human Resources

XV. Move Back into Open Session

Chairman Jenkins asked for a motion to move back into open meeting at 9:38 p.m.

MOTION: Amy Landers moved to enter back into open session. Chad Dance seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

XVI. Action Items from Executive Session - The board may take action to approve, deny, amend, modify or postpone action on any of the items listed below.

A. Employee Q2019 Decision

MOTION: Greg Calder moved to approve leave without pay for employee Q2019. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

B. Employee R2019 Decision

MOTION: Greg Calder moved to approve leave without pay for employee R2019. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

C. Employee S2019 Decision

MOTION: Greg Calder moved to approve leave without pay for employee S2019. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

D. Employee T2019 Decision

MOTION: Greg Calder moved to release employee T2019 from their contract in order to draw retirement and to rehire employee T2019 for the remainder of the 2018-2019 school year. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

E. Employee U2019 Decision

MOTION: Greg Calder moved to approve leave without pay for employee U2019. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

F. Employee V2019 Decision

MOTION: Greg Calder moved to approve release of contract for employee V2019. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

G. Student 19-G Decision

MOTION: Greg Calder moved to expel Student 19-G for one year and to conditionally readmitted student 19-G to Bonneville Online HS. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

H. Employee W2019 Decision

MOTION: Greg Calder moved to lift the suspension for employee W2019. Amy Landers seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

XVII. Adjournment

Chairman Jenkins adjourned the meeting at 9:42 p.m.

MOTION: Amy Landers moved to adjourn. Chad Dance seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

APPROVED: _____
Chairman

ATTESTED: _____
Clerk

Date: _____