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Dr. Charles J. Shackett, Superintendent

Marjean McConnell, Deputy Superintendent

Scott Woolstenhulme, Assistant Superintendent

Work Session
November 28, 2018

7:00 PM

Thunder Ridge HS Lecture Room
4941 E 1st Street, Idaho Falls, ID

I. Call to Order

Chairman Paul Jenkins called the meeting to order at 7:00 p.m.

II. Roll Call

Amy Landers	present
Chad Dance	present
Greg Calder	present
Scott Lynch	present
Paul Jenkins	present

III. Action Items - The board may take action to approve, deny, amend, modify or postpone action on any of the items listed below.

A. Approve/Amend the Agenda

MOTION: Amy Landers moved to approve the Agenda. Chad Dance seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

IV. Welcome Visitors and Delegations

Others in attendance were Deputy Superintendent Marjean McConnell, Chief Financial/Operations Officer Guy Wangsgard, Director of Instruction & Learning Jason Lords, Director of Maintenance & Operations John Pymm, Director of Safe Schools & Technology Gordon Howard, Director of Secondary Special Education and Federal Programs Julian Duffey, Director of Elementary Special Education and Federal Programs Rex Miller, Community Relations and Communications Phil Campbell, D93News Samantha Williams, Food Services Supervisor Heather Plain, Superintendent Search Advisory Committee members Ucon Principal Dan Page, Hillcrest Principal Scott Miller, Bonneville Education Association President Lisa Puckett, Jana Jones, Gary Marshall, Juan Alvarez, Nick Torman, Heidi Southwick, Rick Aman; Principals Lance Miller, Ken Marlowe, Elisa Saffle, Nicki Pack, Jason Curtis, Kent Patterson, John Murdoch, Yvonne Thurber, Craig Miller, Steven Cziep, Shelley Andrus, Trent Babler, Heath Jackson, Gene Smith, Doug McLaren, and Levi Owen; Technology Supervisor Creighton Harris, PSR/IBI Supervisor Matt McKnight, patrons Renee Cook and Rich Stetz; and Board Clerk Mary Hansen.

V. Items for Discussion

A. Superintendent Qualities and Characteristics

Chairman Jenkins reminded those who wished to speak during Public Input to sign in and give any written materials to the Board Clerk. The limit for each person will be for 3 minutes. Due to their sensitive nature, comments or complaints about personnel or individual students will only be heard in Executive Session (Idaho Code § 74-206(b)). No business of the board will occur tonight.

1. Public Input

- Rick Aman, College of Eastern Idaho President: District 93 relationship with CEI is important as it relates to K-12 experience and post-secondary education; students need to be college and career prepared to improve the go-on rate. Collaboration is key to our combined efforts and success.
- Renee Cook: Trust is important for community and parents. Understand the purpose of the Board; it is where the community voice is heard.

Board of Trustees ♦ Paul Jenkins ♦ Amy Landers ♦ Chad Dance ♦ Greg Calder ♦ Scott Lynch

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- Nick Torman: The superintendent is in a position of trust for a patron; someone who has interest in the community and ought to have a plan for the first year, next 5 years, and so on.
- Richard Stetz: The District should coordinate with other districts to learn from them how to raise the educational level of our students.
- Heidi Southwick: Communication with community, who dislikes change and taxes, is key. The superintendent needs the ability to persuade communities, analyze data, and build trust.
- Juan Alvarez, INL Chief of Operations: As a community, creating a partnership with INL is a valuable asset to both the district and INL and correlating STEM programs and future careers.

2. Directors/Supervisors Input

- Rex Miller, Julian Duffey, Directors of Special Education and Federal Programs, Special Services Supervisor Matt McKnight: In review of a 2006 research study, leadership, vision, problem solving, communication with community, interpersonal skills, support for student learning, strategic planning, technology knowledge, and curriculum are good superintendent traits. Freedom to operate and encouraged do our best is important. Someone who understands and will work closely and can relate to the needs of the special education program.
- Jason Lords, Director of Instruction and Learning: Have a passion for education and see the qualities of good people. Be the kind of leader who serves first, then leads. Willing to see other perspectives.
- Lisa Puckett, BEA President: PLCs are important

3. Principals Input

- Elisa Saffle, representing all elementary principals: Key characteristic – What's best for kids! Someone who is familiar with the district, is a strong leader, forward thinker and plans for progress, understands and can manage the growth in the District with long range planning skills, shares the vision and importance of the PLCs and able to value collaboration at all levels. Someone who trusts the teachers and staff and in turn earns their trust; understands diverse communities and the uniqueness of each school and value the autonomy of school leadership teams and principals.
- Heath Jackson, Bonneville HS principal: Someone who values the importance of PLCs to ensure student learning; encourage each school to work within the district and board goals and allows the principals to run their buildings as needed; provide quality support from the top which flows down the line to the classroom; an instructional leader who will move forward.
- Gene Smith, Ammon/Woodland Hills Principal: Trust is most important; student learning is important.
- Lanie Keller, Mountain Valley Principal: on behalf of the ERR program (Emotional Needs Resource Room) students, a superintendent needs to show compassion and care for these students and to retain these programs in the district.
- Shelley Andrus, Bonneville Online Elementary Principal: Through collective belief in student achievement and efficacy of good leadership, focusing on what's best for kids and making tough choices is important.

Treasurer Chad Dance stated that leadership makes and breaks the district. Why or how is leadership important?

- Elisa Saffle: PLC process, willing to listen and collaborate; research the needs of students or staff.
- Scott Miller: Trust – all can be accomplished with trust.
- Jason Curtis, Iona Elementary: Building relationships first.
- Samantha Williams, District Office: A leader who smiles, has a sense of humor and creates a positive morale! Interested in every employee with an open door policy where all are welcomed and feel safe.
- Kent Patterson, Tiebreaker Elementary: Has the ability to disagree or have different opinions. Autonomy is so important for building-level leadership.
- Craig Miller, AP Thunder Ridge HS: Leaders who encourages growth and success from their employees; leaders who encourage and support community service.
- Dan Page, Ucon Elementary: Leaders who lead by example and has good rapport with teachers, staff, admin teams, students and community. To be trusted and trustworthy is high priority.

Trustee Greg Calder asked what direction or ability should a superintendent have to evaluate student performance?

- Levi Owen, AP Bonneville HS: PLC model maximizes leadership and communicates and analyzes test scores; having a leader who follows the vision.
- Rex Miller: A leader who understands and is honest with the data and recognizing the top areas to impact student learning
- Lisa Puckett: Willingness to understand data and how interventions help students and assessments
- Thomas Kennedy: PLC is most important to data and understanding how to encourage all students to learn at high levels by targeting interventions to help all kids learn.

Treasurer Chad Dance inquired on the financial side of the superintendent/leadership role?

- Scott Miller: PLC! Leader who will rally the troops and address the growth. We need to act like a #4 district.
- Rex Miller: According to afore mentioned research study, the budget is low in priority.
- Elise Saffle: A good leader knows how to find the right people to do the job.

Trustee Greg Calder inquired about community engagement and engaging parents with student learning? Maybe superintendent can help kids being better prepared when they come to school.

- Gene Smith: PLC process brings in the parents into students learning.
- Steve Cziep, Rimrock Elementary: Autonomy in schools to bring parents into the school and interested in student learning.
- Craig Miller: Three things that cannot be taught - communication, personality, and character.

Amy Landers summed the input up into these qualities: trust, interested in and an understanding of PLCs, autonomy, communication, leadership and use of data moving forward.

VI. Call for Agenda Items for Upcoming Meetings

Chairman Jenkins appreciated all those in attendance and for participating in the meeting. He then called for any upcoming meeting agenda items. A review of the superintendent search timeline was discussed: Application review and formulating the interview questions in December; interviews, reference checks and community visits in January; and announcement of the new superintendent at the February 13, 2019 meeting.

- A. Regular Meeting - **Wednesday, December 12, 2018** - District Board Room - 7:00 p.m.
- B. Work Session - **Wednesday, December 19, 2018** - Technical Careers HS - 11:30 a.m.
- C. Christmas Break - **Monday, December 24, 2018** through **Friday, January 4, 2019** - No School
- D. Annual Meeting - **Wednesday, January 9, 2019** - District Board Room - 7:00 p.m.
- E. Work Session - **Wednesday, January 30, 2019** - Bonneville Online (Telford) - 11:30 a.m.

VII. Adjournment

Chairman Jenkins adjourned the meeting at 8:35 p.m.

MOTION: Greg Calder moved to adjourn. Chad Dance seconded. The vote was 5 in favor with 0 opposed and 0 abstentions. Motion carried.

APPROVED: _____
Chairman

ATTESTED: _____
Clerk

Date: _____