



3497 North Ammon Road, Idaho Falls, Idaho, 83401 ♦ (208) 525-4400 ♦ Fax (208) 529-0104 ♦ www.d93schools.org

Dr. Charles J. Shackett, Superintendent

Marjean McConnell, Deputy Superintendent

Scott Woolstenhulme, Assistant Superintendent

December 12, 2018  
Executive Session  
5:00 PM  
District Office

I. Call to Order

Chairman Paul Jenkins called the meeting to order at 5:00 p.m.

II. Roll Call

Amy Landers present  
Chad Dance present  
Greg Calder present  
Scott Lynch present  
Paul Jenkins present

III. Executive Session

A. Chairman Jenkins stated that the Board will enter into Executive Session pursuant to Idaho Code Section 74-206(1)(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled; and Idaho Code Section 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. The Executive Session will be closed to the public as permitted by law.

**MOTION:** Greg Calder moved to enter into executive session for the reasons stated. Scott Lynch seconded. The roll call vote was:

IV. Roll Call Vote

Amy Landers yes  
Chad Dance yes  
Greg Calder yes  
Scott Lynch yes  
Paul Jenkins yes

V. Discussion Items

A. Review of Superintendent Applications

Misty Swanson from ISBA reviewed with the Board the applications received for the superintendent search. Discussion from 5:02 p.m. to 6:56 p.m.

VI. Motion to move into Open Meeting

**MOTION:** Chad Dance moved to enter back into open session. Greg Calder seconded. Motion carried.

VII. Recess to Regular Meeting

Chairman Jenkins recessed the meeting at 6:56 p.m. to move into Regular Meeting.

**Amended Agenda**  
Regular Meeting  
7:00 PM  
District Board Room

VIII. Pledge of Allegiance

Pledge of Allegiance was led by Paul Jenkins.

IX. Prayer was offered by Jason Lords.

X. Call to Order

Chairman Paul Jenkins reconvened the meeting at 7:02 p.m.

XI. Roll Call

Amy Landers present  
Chad Dance present  
Greg Calder present  
Scott Lynch present  
Paul Jenkins present

XII. Welcoming of Delegates and Visitors

Others in attendance were Superintendent Dr. Charles Shackett, Deputy Superintendent Marjean McConnell, Assistant Superintendent Scott Woolstenhulme, Chief Financial/Operations Officer Guy Wangsgard, Director of Instruction & Learning Jason Lords, Director of Safe Schools & Technology Gordon Howard, Director of Secondary Special Education and Federal Programs Julian Duffey, D93News Samantha Williams, FLITTE program Heather Gerard and Robin Manship, Headwaters Construction Eric Albaugh, Idaho School Board Association Misty Swanson, and Board Clerk Mary Hansen

He also reminded those who wished to speak during Public Input to sign in, choose one spokesperson, and give any written materials to the Board Clerk. Due to their sensitive nature, comments or complaints about personnel or individual students will only be heard in Executive Session (Idaho Code § 74-206(b)).

XIII. Action Items - The board may take action to approve, deny, amend, modify or postpone action on any of the items listed below.

A. Amend/Approve the Agenda

Pursuant to Idaho Code 74-204(4)(a), Chairman Paul Jenkins read the *Motion and Order to Amend Agenda* which included the addition to add *Narrow down the Superintendent Candidate Pool* to Action Items from Executive Session and to add *Superintendent Advisory Committee Meeting* to Upcoming Meetings. These items are time sensitive and were received today. He asked for a motion to amend the agenda.

**MOTION:** Greg Calder moved to amend the Agenda as read. Chad Dance seconded. Motion carried.

Chairman Paul Jenkins then asked for a motion to approve the agenda as amended

**MOTION:** Greg Calder moved to approve the Agenda as amended. Chad Dance seconded. Motion carried.

B. Consent Calendar

Chairman Jenkins asked if any Board Member would like to remove any item from the Consent Calendar to the Regular Agenda. Hearing none, he asked if any Board Member had any questions with regard to the Consent Calendar. He then asked for a motion to approve the Consent Calendar.

**MOTION:** Greg Calder moved to approve the Consent Calendar. Amy Landers seconded. Motion carried.

1. Minutes of Previous Meetings

- a. Work Session 11-07-2018
- b. Regular Meeting 11-07-2018
- c. Executive Session 11-07-2018
- d. Special Meeting/Work Session 11-28-2017 11:30 a.m.
- e. Work Session 11-28-2018 7:00 p.m.

2. Financial

- a. Accounts Payable

1) \$9,094,699.96

b. Capital Construction Projects Report

c. Surplus Items

3. Emergency Closure Authorization

4. Employees

a. Conditional Employment

Danielle	Bateman	Woodland Hills Elementary	Reading Intervention Paraprofessional	10/16/2018
Amy	Behunin	Hillview Elementary	Title One Paraprofessional	11/13/2018
Natalie	Capson	Ammon Elementary	Duty Aide	12/13/2018
Erica	Cerdas	Thunder Ridge High School	Teacher	11/26/2018
Robert	Christensen	Hillview Elementary	Custodian	12/3/2018
Jasminne	Corado Mayorga	Transportation	Bus Attendant	12/3/2018
Carolyn	Fletcher	Lincoln High School	Media Center Paraprofessional	12/6/2018
Tiffany	Gittins	Thunder Ridge High School	Cook	11/8/2018
Mary	Holmberg	Free & Reduced Clerk	Child Nutrition	12/10/2018
Alvaro	Ichi	Falls Valley Elementary	Title One Paraprofessional	11/26/2018
Kevin	Izatt	Transportation	Bus Driver	11/15/2018
Angie	James	Discovery Elementary	Overflow Paraprofessional	12/13/2018
Lacey	Judy	Summit Hills Elementary	Duty Aide	12/4/2018
Meagan	Kelsey	Transportation	Bus Driver	11/14/2018
Rachel	Killian	Transportation	Bus Driver	11/14/2018
MiKayla	Messick	Ammon Elementary	Custodian	12/4/2018
Leonardo	Pereyra	Hillcrest High School	Custodian	11/29/2018
Jennifer	Simoneau	Discovery Elementary	Overflow Paraprofessional	12/13/2018
Cullen	Smith	Special Services	Special Unit Paraprofessional	11/26/2018
Pamela	Snooks	Woodland Hills Elementary	Duty Aide	11/15/2018
Stephen	Sperry	Bonneville High School	ISS Paraprofessional	12/6/2018
Annette	Summers	Falls Valley Elementary	Cook	12/7/2018
Jonathan	Voter	Technology	PowerSchool Administrator	11/26/2018
Michelle	Woolstenhulme	Rimrock Elementary	Reading Intervention Paraprofessional	11/14/2018

b. Resignations and Terminations

Jose	Bailon	Ammon Elementary	Duty Aide	11/9/2018
Colton	Beck	Lincoln High School	Custodian	11/30/2018
Brady	Belliston	Bonneville High School	Assistant Softball Coach	11/29/2018
Lisa	Belnap	Hillcrest High School	College & Career Advisor	11/15/2018
Breanna	Carpenter	Iona Elementary	PE Paraprofessional	12/21/2018
Kimberly	Detwiler-Swiston	Child Nutrition	Free & Reduced Program Clerk	11/30/2018
Kaylee	Fennern	Bonneville High School	Assistant Tennis Coach	11/13/2018
Teresa	Gonzalez	Transportation	Bus Driver	11/16/2018
Jennifer	Grant	Sandcreek Middle School	Duty Aide	11/16/2018
Tamara	Hale	Rocky Mountain Middle School	Kitchen Manager	11/26/2018
Michele	Hope	Bridgewater Elementary	Cook	11/9/2018
Jennifer	Moore	Falls Valley Elementary	Kitchen Manager	11/14/2018
Hollie	Robinson	Transportation	Bus Driver	10/31/2018
Maegan	Scholes	Hillcrest High School	Swim Team Head Coach	11/8/2018
Shauna	Schumann	Falls Valley Elementary	Title One Paraprofessional	5/25/2018
Cherae	Willson	Transportation	Bus Attendant	11/16/2018

c. Retirements

Viola	Haws	Sandcreek Middle School	Teacher	6/5/2019
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d. Transfers

	From:	To:
Haylie	Berggren Cook - Bonneville High School	Kitchen Manager - Falls Valley Elementary
Brianna	Bradshaw Bus Attendant - Transportation	Dispatch Clerk - Transportation
Landon	Christensen BI/PCS Paraprofessional - Sandcreek Middle School	Support Professional - Sandcreek MS
Kylie	Hansen Special Unit Paraprofessional - Thunder Ridge HS	Support Professional - Thunder Ridge HS
Joshua	Holverson Bus Driver - Transportation	Assistant Driver Trainer - Transportation

Cheyenne M. Miller	Cook - Falls Valley Elementary	Cook - Bridgewater Elementary
Deborah Rebmann	Cook - Falls Valley Elementary	Cook - Hillview Elementary
Kayla Rebmann	Cook - Hillcrest High School	Cook - Falls Valley Elementary
Jaralee Richardson	Special Unit Paraprofessional - Discovery Elementary	Support Professional - Discovery Elem
Julian Willis	ISS Paraprofessional - Bonneville High School	Teacher - Bonneville High School

e. Stipends

Jeffrey Bentz	Hillcrest High School	Assistant Tennis Coach	2/1/2019
Tim Brendle	Rocky Mountain Middle School	7th Grade Head Basketball Coach	11/23/2018
Joshua Campbell	Sandcreek Middle School	7th Grade Boys Basketball Coach	11/1/2018
Joshua Campbell	Sandcreek Middle School	Assistant 8th Grade Boys Basketball Coach	11/1/2018
Andrew Chapple	Sandcreek Middle School	Assistant 7th Grade Boys Basketball Coach	11/1/2018
Anthony Ramirez	Bonneville High School	Assistant Wrestling Coach	11/19/2018
Darin Ward	Bonneville High School	Assistant Wrestling Coach	11/19/2018

f. Alternative Authorization

Whitney Holmes	Bonneville High School	ESL Certification
Craig Trejo	Thunder Ridge High School	ESL Certification
Julian Willis	Bonneville High School	Business Certification

5. Intern and Student Teacher Assignment

BRIGGS	ASHLEY	THEATRE	HISTORY	BONNEVILLE HS
CAPSON	JOSEPH	SOCIAL STUDIES	HISTORY	BONNEVILLE HS
MACBETH	NATALIE	BIOLOGY	CHEMISTRY	BONNEVILLE HS
MILLER	EMILY	ART		BONNEVILLE HS
CASTRO	CORINNE	EL ED	LANGUAGE ARTS	DISCOVERY ES
EGBERT	SHAINA	EL ED	LANGUAGE ARTS	DISCOVERY ES
GRAF	EMILY	EL ED	LANGUAGE ARTS	DISCOVERY ES
HEWARD	CARSON	EL ED	LANGUAGE ARTS	DISCOVERY ES
KEEFER	MCKAELA	EL ED	MATHEMATICS	DISCOVERY ES
MARBLE	KRYSTIA	EL ED	MATHEMATICS	DISCOVERY ES
MIKLIA	MARGARET	EL ED	LANGUAGE ARTS	DISCOVERY ES
COOPER	ALLISON	BIOLOGY	NATURAL SCIENCE	HILLCREST HS
SPRENKLE	TANNER	SPANISH	PHYSICAL EDUCATION	HILLCREST HS
ANDREWS TROCK	MACKENZIE	EL ED	LANGUAGE ARTS	MTN VALLEY ES
BURT	EMMALEIGH	EL ED	LANGUAGE ARTS	MTN VALLEY ES
LAGERSTROM	LISA	EL ED	SOCIAL STUDIES	MTN VALLEY ES
LYKINS	BRITTANY	EL ED	SOCIAL STUDIES	MTN VALLEY ES
THURSTON	STEPHEN	EL ED	SCIENCE	MTN VALLEY ES
WARNER	JESSICA	EL ED	SCIENCE	MTN VALLEY ES
NITE	TANA	ART		ROCKY MTN
SMITH	HALEY	ENGLISH	ART	ROCKY MTN
SMITH	JESSICA	ENGLISH		ROCKY MTN
SONNEFELD	PEYTON	SOCIAL STUDIES	HISTORY	ROCKY MTN
LOPEZ	MACKENZIE	ENGLISH	TESOL	SANDCREEK MS
MURPHY	HANNAH	HISTORY	TESOL	SANDCREEK MS
ADAMSON	REBECCA	EL ED	SOCIAL STUDIES	SUMMIT HILLS ES
ANTHES	ALLYSON	EL ED	LANGUAGE ARTS	SUMMIT HILLS ES
FICKLIN	SIDNEY	EL ED	LANGUAGE ARTS	SUMMIT HILLS ES
HARRIS	TALLIE	EL ED	SOCIAL STUDIES	SUMMIT HILLS ES
JOHNSON	JESSICA	EL ED	SCIENCE	SUMMIT HILLS ES
ROBBINS	DEANNA	EL ED	SCIENCE	SUMMIT HILLS ES
TOBIN	MORIAH	EL ED	LANGUAGE ARTS	SUMMIT HILLS ES
WAYMAN	OAKLIE	EL ED	LANGUAGE ARTS	SUMMIT HILLS ES
YOUNG	KRISTINA	EL ED	MATHEMATICS	SUMMIT HILLS ES
BRADSHAW	OLIVIA	MATHEMATICS		THUNDER RIDGE
DISNEY	THEA	THEATRE	TESOL	THUNDER RIDGE
EMPEY	CHRISTINA	SOCIAL STUDIES	HISTORY	THUNDER RIDGE
HOKANSON GOMEZ	KAYLYNN	ART		THUNDER RIDGE

HUNT  
SAXTON

JESSICA  
HANNAH

ENGLISH  
ENGLISH

THUNDER RIDGE  
THUNDER RIDGE

6. Students

a. Early Graduation Requests

b. Club Requests

c. Trip Requests

- 1) BHS - Wrestling - Post Falls, ID from 01-10-2019 to 01-12-2019
- 2) BHS - Baseball - Lehi, UT from 03-22-2019 to 03-23-2019
- 3) TCHS - Robotics Team - Nampa, ID from 3-27-2019 to 3-30-2019
- 4) HHS - FCCLA State Meet - Boise, ID from 04-03-2019 to 04-05-2019
- 5) HHS - Ski and Snowboard Club - Sun Valley, ID from 02-01-2019 to 02-02-2019

d. Temporary Suspensions

C. Action Items from Executive Session - The board may take action to approve, deny, amend, modify or postpone action on any of the items listed below.

1. Employee X2019 Decision – action moved to end of meeting.
2. Employee Y2019 Decision – action moved to end of meeting.
3. Narrow Down the Superintendent Candidate Pool – action moved to end of meeting.

XIV. Public Input: Pursuant to Board Policy #4105 Public Participation in Board Meetings Public Input shall be held to a maximum of 1 hour and will provide an opportunity for any Board Member, administrator, staff member, student, or patron to raise issues of interest. The Board will receive such input without comment, except to ask germane questions of those speaking. Comments should be limited to three (3) minutes. The Board will take no action relative to any items during the meeting, but may direct the Superintendent to consider such an item at a subsequent meeting. There was not any public input.

XV. Administrative Reports/Information Items

A. Report on the State of the District - Heather Gerard, FLITTE Coordinator

Chairman Jenkins invited Heather Gerard, FLITTE Coordinator to present the State of the District Report. FLITTE: Fostering Learning Independence through Transitional Experiences. The FLITTE Program is for Special Education students ages 18-21 who have graduated from a district high school. This program is meant to teach these students the life and work skills needed to be independent or to live successfully in a group environment. Skills include meal planning, safety skill in the kitchen, writing thank you cards, registering to vote, etc. Activities include guest speakers from the community to empower the students with knowledge and people skills. The program is held at Campbell's Gym and has been active for two years. The program has 8 students this year. FLITTE students have been hired by Food Services to sanitize the high school cafeterias which help provide funding for class activities and projects. She brought the gingerbread houses decorated by the students and are on display at the District office. Ms. Gerard expressed her gratitude for the Food Services program and to Special Education department for their continued support.

B. Proposed Policy for Initial Consideration - Marjean McConnell

1. 2700 High School Graduation Requirements

Chairman Jenkins invited Marjean McConnell to present policy for initial consideration. This policy has been updated with Idaho Code.

C. Facilities Plan and Bond - Scott Woolstenhulme, Assistant Superintendent

Chairman Jenkins invited Scott Woolstenhulme to continue discussion on the Facilities Plan and future bonding. Dr. Woolstenhulme discussed the timeline for the May 2019 Bond starting in January 2019, giving the Board ample time to collect patron input, build trust with the community and consider pre-election research before voting on the bond resolution which is due to the election office by April 1, 2019. He reiterated timeline information provided by district counsel at the last Board retreat and suggested using an online service that could format a productive timeline. Other discussion focused on options to collect patron input/feedback, such as surveys, patron/community focus groups, high school science room open houses and planning meetings. Patron focus meetings were tentatively scheduled in January 2019

XVI. Action Items - The board may take action to approve, deny, amend, modify or postpone action on any of the items listed below.

A. Proposed Policy for 30-day Review (first reading) - Marjean McConnell

Chairman Jenkins invited Marjean McConnell to present policy for 30-day review. These policies have been updated changes in Idaho Code and to current practice.

1. 4297 Public Access to District Records
2. 5400 Family Medical Leave and Sick Leave
3. 8600 Records Management
4. 8605 Retention of District Records
5. 9260 Naming of School and Educational Support Facilities

**MOTION:** Amy Landers moved to post the policies presented for 30-day review. Greg Calder seconded. Motion carried.

B. Proposed Policy for Final Adoption (second reading) - Marjean McConnell

Chairman Jenkins invited Marjean McConnell to present policy for final adoption.

1. 1260 Authorization of Signatures
2. 3560, 4387, 5615 and 8260 Security Camera Systems

**MOTION:** Greg Calder moved to approve the policies presented for final adoption. Amy Landers seconded. Motion carried.

C. Policy for Deletion - Marjean McConnell

Chairman Jenkins invited Marjean McConnell to present policy for deletion due to changes to State ISAT graduation requirements.

1. 2710 and 3710 Alternate Route to Graduation

**MOTION:** Greg Calder moved to approve the policies to be deleted. Amy Landers seconded. Motion carried.

D. Exception to 5825 Nepotism policy – Scott Woolstenhulme, Assistant Superintendent

Chairman Jenkins invited Scott Woolstenhulme to explain exception to the Nepotism policy. Ammon Elementary Assistant Principal Gene Smith's spouse is a teacher at Ammon and wishes to continue working for the remainder of this school year. Dr. Woolstenhulme recommended a waiver to the nepotism policy for this short period. Evaluation of Mrs. Smith will be done by another administrator.

**MOTION:** Amy Landers moved to approve the exception to policy 5825 Nepotism for Ammon Elementary for the remainder of the 2018-2019 school year. Chad Dance seconded. Motion carried.

XVII. Call for Agenda Items for Upcoming Meetings

- A. Executive session/open meeting special meeting Superintendent Advisory Committee Meeting - **Monday, December 17, 2018** - District Board Room - 5:00 p.m.
- B. Work Session - **Wednesday, December 19, 2018** - Technical Careers HS - 11:30 a.m.
- C. Christmas Break - **Monday, December 24-Friday, January 4, 2019** - No School
- D. Annual Meeting - **Wednesday, January 9, 2019** - District Board Room - 7:00 p.m.
- E. Work Session - **Wednesday, January 30, 2019** - Bonneville Online (Telford Academy) - 11:30 a.m.
- F. Regular Meeting - **Wednesday, February 13, 2019** - District Board Room - 7:00 p.m.

**MOTION:** Chad Dance moved to cancel the work session scheduled on December 19, 2018. Greg Calder seconded. Motion carried.

Reconvene Executive Session

Chairman Jenkins stated that the Board will reconvene into Executive Session pursuant to Idaho Code Section 74-206(1)(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in as elective office is being filled; and Idaho Code Section 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. The Executive Session will be closed to the public as permitted by law.

**MOTION:** Amy Landers moved to enter into executive session for the reasons stated. Chad Dance seconded. The roll call vote was:

Roll Call Vote

Amy Landers yes  
 Chad Dance yes  
 Greg Calder yes  
 Scott Lynch yes  
 Paul Jenkins yes

The board entered Executive Session at 8:06 p.m.

Administrative Transfers – Marjean McConnell, Deputy Superintendent

Administrative transfers were discussed as it relates to Woodland Hills and Ammon elementary schools.  
Discussion from 8:11 p.m. to 8:15 p.m.

Personnel – Scott Woolstenhulme, Assistant Superintendent

Dr. Woolstenhulme recommended to approve LWOP for employee X2019 and to release employee Y2019 from contract.  
Discussion from 8:15 p.m. to 8:18 p.m.

**MOTION:** Amy Landers moved to enter back into open session at 8:18 p.m. Greg Calder seconded. Motion carried.

Action Items from Executive Session - The board may take action to approve, deny, amend, modify or postpone action on any of the items listed below.

Employee X2019 Decision

**MOTION:** Greg Calder moved to approve leave without pay for employee X2019. Amy Landers seconded. Motion carried.

Employee Y2019 Decision

**MOTION:** Greg Calder moved to release contract for Y2019. Amy Landers seconded. Motion carried.

XVIII. Adjournment

Chairman Jenkins adjourned the meeting at 8:20 p.m.

**MOTION:** Amy Landers moved to adjourn the meeting. Chad Dance seconded. Motion carried.

APPROVED: \_\_\_\_\_  
Chairman

ATTESTED: \_\_\_\_\_  
Clerk

Date: \_\_\_\_\_