ANNUAL ORGANIZATION MEETING

On the date of its regular January meeting newly elected or re-elected Board members shall take the oath of office. The Board shall then elect from among its members a Chairperson, Vice-Chairperson, and a Treasurer to serve one (1)-year terms. The Board shall also elect a Clerk, who may be a member of the Board of Trustees or, in the discretion of the Board, may be selected from among competent and responsible persons outside the membership of the Board.

Guidelines

- 1. The normal order of business shall be modified for the annual organizational meeting by considering the following matters:
 - a. Welcome and introduction of newly-elected Board Members by the current Chairperson;
 - b. Swearing in of newly-elected trustees by the current Clerk;
 - c. Current Chairperson will call for nominations for a new Chairperson to serve during the ensuing year:
 - 1) Election of a Chairperson shall be conducted for those nominated;
 - 2) The nominee receiving the most votes shall be declared as the new Chairperson;
 - 3) In case of a tie vote, a second ballot will be conducted between the two nominees who are tied; and
 - 4) Assumption of office by the new Chairperson.
 - d. Call for nominations for Vice-Chairperson to serve during the ensuing year:
 - 1) Election of a Vice-Chairperson; and
 - 2) Assumption of Office by the new Vice-Chairperson;
 - e. Call for nominations for Treasurer to serve during the ensuing year:
 - 1) Election of a Treasurer; and
 - 2) Assumption of Office by the new Treasurer;
 - f. Call for nominations for Clerk to serve during the ensuing year:
 - 1) Election of a Clerk; and

- 2) Assumption of Office by the Clerk.
- g. Action Items: the Board may take action to approve, deny, amend, modify or postpone action on any of the items listed below.
 - Amend/Approve the Agenda;
 - 2) Approval of the Consent Calendar;

3)

- h. Teacher/Staff/Student Recognition;
- i. Public Input;
- j. Administrative Reports/Information Items;
- k. Action Items: the Board may take action to approve, deny, amend, modify or postpone action on any of the items listed.
- Call for Agenda Items for Upcoming Meetings;
- m. Adjournment.
- 2. The Board, in its discretion, may allow compensation for the Clerk.
- 3. Policies and Bylaws shall continue from year to year until and unless the Board changes them.

Adopted: <u>02-15-1984</u> Reviewed: Revised: <u>03-09-2005</u>

09-12-2012 09-12-2018

Cross Reference: Duties of Board Chairperson #1220

Duties of Board Vice Chairperson #1221

Duties of Board Treasurer #1222 Duties of Board Clerk #1223

Duties of Individual Trustees #1240

Board Agenda Items #1510

Legal Reference: Idaho Code § 33-506 Organization and government of Board of Trustees

Idaho Code § 33-510 Annual meetings – Regular Meetings – Board of

Trustees

Idaho Code § 74-204 Notice of meetings - Agendas