## **DUTIES OF BOARD VICE-CHAIRPERSON**

The orderly operation of the Board of Trustee meetings and committee assignments are of significant value to the systematic operation of the Bonneville Joint School District No. 93. Therefore, officers are selected to serve various functions. At the annual meeting of the Board of Trustees in January of each year, a Vice-Chairperson is selected to serve as an officer of the Board and is expected to fulfill those responsibilities for orderly operation of the District.

## **Guidelines**

- 1. The Vice-Chairperson of the Board of Trustees shall preside at all Board meetings in the absence of the Board Chairperson.
- 2. The Vice-Chairperson shall perform other duties as delegated by the Chairperson of the Board of Trustees.
- 3. The Vice-Chairperson shall perform all of the duties of the Chairperson in case of his/her absence or disability.

05-13-1974 Reviewed: 08-08-2012 Revised: 10-15-1989 Adopted:

03-09-2005

10-10-2018

Cross Reference: Duties of Board Chairperson #1220

Legal Reference: Idaho Code § 33-506 Organization and Government of Board of Trustees

Idaho Code § 33-510 Annual Meetings-Regular Meetings-Board of Trustees